

Dominic Dagostino
Sheriff



James Barrett
Undersheriff

Office of the Schenectady County Sheriff- Civil Division
320 Veeder Ave. Schenectady, NY 12307
Phone: 518-388-4300/ Fax: 518-374-4873
EMAIL: SCH-CIVILOFF@SCHENECTADYCOUNTYNY.GOV

Fee Schedule Effective November 1, 2023

All Fees Made Payable in Advance to "Office of the Sheriff"

Please provide a self-addressed stamped envelope or email address for the return of the Certificate/Affidavit of Service

You may wish to include an instruction sheet with pertinent contact and service information.

1 st Service and 2 nd Service Income Executions – Certified Mail	\$80.00 (Original + 6 copies)
Property Executions (Real/Personal Property/3 rd Party)	\$70.00 + mileage (Original + 4 copies) *
House Sale Executions Only	\$140.00 + mileage (Original + 5 copies) *
Property Executions (Bank Accounts)	\$100.00 + mileage (Original + 4 copies)
Property Executions (Make Demand Only)	\$70.00 + mileage (Original + 4 copies)
Please note that an additional fee of \$15.00 is due for each additional person being served.	
Order of Attachment	\$110.00 + mileage (3 copies)
Order of Seizure (Advance Fees \$400+)	\$160.00 + mileage (3 copies)
Summons/Complaint/Order/Citation/Subpoena/ Any other documents	\$15.00 + mileage (3 copies)
Petitions	\$45.00 + mileage (3 copies)
Warrant of Eviction/14 Day Notice	\$105.00 + mileage (Original + 4 copies)
Postings for Notices of Sale	\$15.00 + mileage (EACH)

Zip	Mileage	Eviction Double Mileage
12301, 12305, 12307	\$8.00	\$16.00
12308	\$9.00	\$18.00
12304	\$10.00	\$20.00
12309	\$11.00	\$22.00
12303	\$12.00	\$24.00
12306	\$15.00	\$30.00
12302	\$17.00	\$34.00
12150	\$21.00	\$42.00
12056, Princetown	\$38.00	\$76.00
12137, Mariaville, Pattersonville	\$35.00	\$70.00
12053	\$44.00	\$88.00
12066	\$60.00	\$120.00
Postal for all Services (Certified mail) - \$9.00		
Copy Fees- \$1 per page		
*Advance Fees for Expenses on all vehicle/house sales – begin at \$400.00 call for price quote		

POUNDAGE RATES

Poundage of 5% will be taken from all payments collected under \$250,000

Poundage of 3% will be taken from all payments above \$250,000